

शाहीद भगत सिंह महाविद्यालय

(दिल्ली विश्वविद्यालय)

शेख सराय (त्रिवेणी) फेज-II, नई दिल्ली - 110017

राज सूच प्र ० प० मान्यता प्राप्त 'अ' ग्रेजी

दूरभाष : 011-29250306, 011-29257472

ई-मेल : principal@sbs.du.ac.in, वेबसाइट : www.sbs.du.ac.in



SHAHEED BHAGAT SINGH COLLEGE

(UNIVERSITY OF DELHI)

SHEIKH SARAI (TRIVENI) PHASE-II, NEW DELHI - 110017

NAAC Accredited 'A' Grade

PHONE : 011-29250306, 011-29257472

Email : principal@sbs.du.ac.in, Website : www.sbs.du.ac.in

No. SBSC/ 732

Date: 07.09.2026

**EXPRESSION OF INTEREST FOR AWARD OF CONTRACT FOR RUNNING THE
COLLEGE CANTEN IN SHAHEED BHAGAT SINGH COLLEGE**

The **Expression of Interest (Eoi)** is hereby invited from interested and eligible bidders/canteen contractors for the award of contract for running the **College Canteen** at Shaheed Bhagat Singh College.

The interested and eligible bidders are required to submit their **Eoi** along with all relevant documents, experience certificates, duly filled application (Annexure-I), proposed menu with rate list, and other enclosures in a sealed envelope clearly superscribed as "**Eoi for Running the College Canteen**" to the **Section Officer (Admn.)** by **Monday, 28 September, 2026 upto 5:00 p.m.** No request for consideration of **Eoi** shall be accepted after the said date and time.

The **Competent Authority of the College** reserves the right to accept or reject any or all the **Eois** submitted without assigning any reasons whatsoever.

(Prof. Arun Kumar Attree)

शाहीद भगत सिंह महाविद्यालय
Principal, Shaheed Bhagat Singh College
दिल्ली विश्वविद्यालय / University of Delhi
शेख सराय-II, नई दिल्ली-110017
Sheikh Sarai-II, New Delhi-110017

SHAHEED BHAGAT SINGH COLLEGE
(University of Delhi)

EXPRESSION OF INTEREST (EoI) FOR AWARD OF CONTRACT FOR
RUNNING THE COLLEGE CANTEEN

Shaheed Bhagat Singh College invites sealed Expressions of Interest from experienced and reputed canteen/food service contractors for award of contract to run the College Canteen/Cafeteria inside the College Campus.

Interested and eligible bidders may submit their proposals in the prescribed format along with all necessary supporting documents, in a sealed envelope **super-scribed as:**
“EoI for Running the College Canteen – Shaheed Bhagat Singh College.”

The prescribed format (Annexure-I) and detailed terms and conditions are available on the College website.

All interested bidders are advised to carefully read the following terms and conditions before submitting their EoI:

General Guidelines

1. This EoI is an invitation for interest and not a tender or Request for Proposal. The College reserves the right to accept or reject any or all applications without assigning reasons.
2. Shortlisted bidders will be invited to present before the College Committee, showcasing their experience, menu offerings, hygiene protocols and facility management at other institutions in Delhi/NCR.
3. The College Committee may visit existing canteens run by the bidders to inspect operations before making a final decision.
4. The canteen operator must serve only vegetarian food items with a clearly displayed menu and rate list, subject to prior College approval.
5. All operations must adhere to food safety standards, including cleanliness, regular pest control and proper waste management.
6. A separate counter for healthy food items like juices, fruit salads and coconut water is desirable. If not feasible by the contractor, the College may allot it separately.
7. Compliance with fire equipment's, a ready-to-use first aid kit and adherence to all statutory regulations are mandatory.

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8. The use of liquor, tobacco, or smoking products is strictly prohibited and all single-use plastics (e.g., plastic bags, disposable cutlery, thermocol, water bottles ≤ 1 litre) are banned.
9. The College may conduct random inspections and any failure in hygiene or quality standards will attract penalties in addition to the rent.

Eligibility Criteria

10. Bidders must have minimum five years' experience in operating canteens OR Café OR Restaurant at higher educational institutions or government organisations OR private.
11. Applicants should submit documentary proof of experience (work orders/experience certificates).
12. Bidders must have a minimum average annual turnover of ₹10.00 lakhs during the past two financial years.
13. Preference will be given to vendors with experience in Government or Higher Education Institutions.

Financial Terms

14. The College will charge a monthly rent of ₹20,000/-, water charges of ₹1,000/- per month, and electricity charges on an actual consumption basis (including the dining area).
15. The contractor shall deposit a refundable security amount of ₹50,000/- at the time of signing the agreement.

Operational Conditions

16. The initial contract will be valid for one year, extendable upon satisfactory performance.
17. The College reserves the right to relocate the canteen within campus with 15 days' notice. Shifting costs will be borne by the contractor.
18. Sub-leasing, sub-contracting or transferring operations to a third party is strictly prohibited.
19. The selected contractor must sign a formal agreement before initiating services and strictly adhere to all terms.
20. The contractor shall bear full responsibility for any penalties imposed by statutory bodies such as MCD, Health Department, FSSAI etc.
21. Only approved brands and quality ingredients may be used. Menu items and pricing must be pre-approved and reasonable keeping student affordability in mind.



Documentation Requirements

22. The EoI application must include:

- Firm's profile on official letterhead (as per Annexure I)
- Proof of experience and turnover
- Licenses and registrations
- Proposed vegetarian menu with item-wise pricing
- Hygiene and operations plan
- Any additional relevant documents

23. Incomplete applications or those not following the prescribed format will be **rejected**.

Service Standards & Compliance

24. Staff employed must wear proper uniforms.

25. The contractor must adhere to:

- Approved menu, pricing, and timings
- Regular cleanliness in kitchen, dining, and service areas
- Proper disposal of waste in line with municipal and sustainability norms

27. During inspections (internal or by external agencies), if food quality or hygiene is found substandard, the contractor will bear all resulting penalties and costs.

28. Sufficient stock of food and beverages must be maintained at all times. Stale or expired items must never be served.

Operational Timings & Restrictions

29. Canteen services must function on all working days and during special College events/exams as directed.

30. The premises shall be used only for canteen services. No other activities or storage of unauthorised items will be permitted.

31. No promotional activity or advertisement is allowed within the campus without written permission.

College Function Catering

32. The Canteen Shall provide catering services for various functions and events organized by the College, at mutually agreed rates and subject to the applicable Terms & Conditions.

Other conditions



33. The College reserves the right to modify or update this EoI document before the last date of submission. Any such changes will be uploaded on the official College website
34. The sealed EoI, along with enclosures, must reach

Section Officer (Administration)

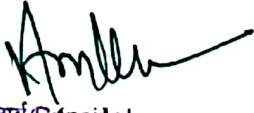
Shaheed Bhagat Singh College,

Sheikh Sarai, Phase-II, New Delhi – 110017

By 28.09.2026 upto 05:00 p.m.

Late submissions will not be accepted.

34. Mere fulfilment of eligibility does not guarantee contract award. The final decision rests solely with the College and shall be binding on all applicants.



Principal
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