



No. SBSC/663

Date: 03.09.2026

NOTICE
STUDENTS' AID FUND 2026-27

Applications are invited from needy students of the College for financial assistance from the Students' Aid Fund for the Academic Year 2026-27. Eligible students are required to submit their applications online through the College ERP Portal.

Last date for submission of online application: 18.09.2026

HOW TO APPLY

1. Log in to the College ERP Portal using your student ERP credentials.
 2. Go to the 'Requests' tab on the dashboard menu.
 3. Select the 'Student Aid Fund'
 4. Then **Apply Aid Fund** option to open the online application form.
 5. Basic details (such as Name, Roll No., Course, etc.) will be auto-fetched. Fill in the remaining required details and upload clear, self-attested scanned copies of the required documents.
 6. Review and submit the application form.
- Note:** If any correction is required, students can edit their submitted form anytime before the due date.

Required Documents to Upload:

- Income Proof (Income Certificate from Competent Authority / Salary Slip of parent(s)).
- Cancelled Cheque / Bank Passbook of the student (containing Bank Name, IFSC Code, and Account Number).
- Category Certificate (SC/ST/PwBD/EWS/OBC), if applicable.
- Marksheet/Statement of Marks of the previous semester/class.
- Bank Statement/Passbook of parent(s) for the last six months.

IMPORTANT NOTES:

- Affidavit regarding Income will not be considered as valid income proof.
- Mere submission of an application does not confer the right to receive financial assistance. The decision will be taken by the Competent Authority after evaluation of the applications and consideration of the recommendations of the Students' Aid Fund and Fee Concession Committee.
- If a student is found involved in any act of misconduct or any activity in violation of the rules and regulations of the College, whether within or outside the College, the College reserves the right to withdraw and/or recover the financial assistance/reimbursement already granted to the student, subject to the applicable rules and due process.
- Applicants may be required to provide additional documents/information, if considered necessary, for verification of their financial circumstances.

(Prof. Arun Kumar Attree)
Principal

(Ms. Bhagwati)
Convener, SAF Committee

Copy to:

1. College Website
2. All-ERP Portal