



No.SBSC/ 771

Date:18.08.2025

**NOTICE**


All students of the College are hereby informed that the **Comprehensive Guidelines for Students' Union Elections**, prepared in accordance with Lyngdoh Committee Recommendations, various notifications and advisories issued by the Hon'ble High Court of Delhi, National Green Tribunal, University of Delhi, and other statutory provisions, are enclosed herewith for your information and strict compliance. These guidelines clearly set out the Do's, Don'ts, and Implications.


These guidelines are applicable to all students of the College in respect of maintaining discipline, decorum, and ensuring prevention of defacement of college/public/private property and Students intending to contest Students' Union Elections in respect of eligibility, conduct, campaigning, expenditure limits, and other statutory requirements.

All students are required to read the enclosed guidelines carefully. Students intending to contest in the upcoming Students' Union Elections must ensure full compliance, failing which cancellation of candidature, or other disciplinary action may follow as per relevant rules in this regard.

Your cooperation in maintaining the sanctity, cleanliness, and discipline of the College is solicited.

Note: Relevant Notifications/Guidelines are also uploaded on the College website and can be accessed by using the link: <https://sbs.du.ac.in/student-union-election-guidelines/>

  
(Prof. Arun Kumar Attree)  
Principal

  
(Naman Jain)  
Convener, Students' Union  
and welfare Committee



शहीद भगत सिंह महाविद्यालय  
(दिल्ली विश्वविद्यालय)  
शेख सारय फेज-2  
नई दिल्ली-110017

Website: <https://www.sbs.du.ac.in>



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COMPREHENSIVE GUIDELINES FOR STUDENTS AND CONTESTANTS OF STUDENTS' UNION ELECTIONS  
2025-26

Category	Dos	Don'ts	Implications
Welcoming Freshers	Welcome students digitally or offer help through non-promotional channels	Do not conceal election campaigning in the form of welcome posters, printed cards, handouts, banners, unauthorised help desks, or "initiation events"	Any contravention of any of the guidelines may make the candidate liable to be stripped of his candidature, or his elected post, as the case may be. The university authorities/the Competent Authority of the college/ may also take appropriate disciplinary action against such a violator - as per 6.7.15 Lyngdoh Committee Recommendations
General Conduct	<ul style="list-style-type: none"> <li>Maintain discipline, decorum, and peaceful participation in all student activities</li> <li>Abide by the College and University Code of Conduct</li> <li>Attend Orientation on Defacement and Election Guidelines</li> <li>For creating reels or seeking digital attention, avoid disrupting the academic environment</li> </ul>	<ul style="list-style-type: none"> <li>Don't engage in violence, disruptive or unlawful activities</li> <li>Don't use casteist, communal, or derogatory language</li> <li>Don't cause disruption in academic functioning</li> <li>During the period of elections, no person who is not a student in the rolls of college shall be permitted to take part in the election process in any capacity</li> <li>Don't indulge in corrupt practices such as bribing, intimidating voters, impersonation, unauthorised public meetings or transporting voters</li> <li>Do not park your vehicle in front of the college gates, as it hinders the smooth flow of traffic</li> </ul>	
Student Elections	<ul style="list-style-type: none"> <li>The candidate should have attained the minimum percentage of attendance as prescribed by the university or 75% attendance, whichever is higher</li> <li>The candidate must be a regular, full time student of the college/university and should not be a distance/proximate education student</li> <li>The candidate shall only have one opportunity to contest for the post of office bearer, and two opportunities to contest for the post of an</li> </ul>	<ul style="list-style-type: none"> <li>Don't use political party funds</li> <li>Don't bribe, intimidate, impersonate voters, or hold rallies/processions without permission</li> <li>The candidate shall not have a previous criminal record, that is to say that he/she should not have been tried and/or convicted of any criminal offence or misdemeanor</li> <li>The candidate shall also not have been subject to any disciplinary action by the College/University authorities</li> <li>The candidates in no event should have any backlogs/ academic arrears in the year of contesting the election</li> </ul>	The election of the candidate will be nullified or the candidature may be revoked in the event of any non-compliance or in the event of any excessive expenditure - as per 6.6.3 Lyngdoh Committee Recommendations

*Handwritten signatures and initials in blue and purple ink.*

*Handwritten signature in green ink.*





	<p>executive member. No candidate can contest simultaneously for more than one post</p> <ul style="list-style-type: none"> <li>Adhere to spending limits (₹5000 max), as per Lyngdoh Committee recommendations</li> <li>Candidates have to fill Anti-defacement affidavit along with other documents while filling their nomination papers</li> <li>Each Candidate shall, within two weeks of the declaration of the result, submit complete and audited accounts to the college authorities, as per the Lyngdoh Committee recommendations</li> </ul>	<ul style="list-style-type: none"> <li>Do not threat any candidate or voter, or any person in whom a candidate or voter is interested</li> <li>Do not give any false statement</li> <li>No candidate shall make use of any resources, symbols/logo, or property of the institution for the purpose of personal election campaigning</li> </ul>	
<b>Spelling Manipulation</b>	Ensure your name appears exactly as on official school certificates (Secondary/Sr. Secondary)	Do not tamper with spellings to avoid liability (e.g., extra letters or misspellings)	Punishable by the prevention of Defacement Committee and Election Committee - as per University of Delhi Guidelines
<b>Campaign Materials</b>	<ul style="list-style-type: none"> <li>Place posters only on designated 'Wall of Democracy'</li> <li>Other than the walls of democracy, the students are permitted for legitimate use of electronic media for the purpose of campaigning, however, if paid promotions are used in this regard, the expenditure must remain within the prescribed limit</li> <li>Only use hand-made posters within expenditure limit set out herein above</li> <li>Must submit a sample of campaign material to the college for approval before display</li> <li>Criticism of other candidates, when made,</li> </ul>	<ul style="list-style-type: none"> <li>Don't use printed cards/pamphlets/posters/banners/wall writings, spray-paint or unauthorised hoardings</li> <li>No candidate shall be permitted to carry out processions, or public meetings, or in any way canvass or distribute propaganda outside the university/college campus</li> <li>The use of loudspeakers, vehicles and animals for the purpose of canvassing shall be prohibited</li> <li>No caste or communal appeals; no use of places of worship for propaganda</li> </ul>	Any contravention of any of the guidelines may make the candidate liable to be stripped of his candidature, or his elected post, as the case may be. The university authorities/the Competent Authority of the college/ may also take appropriate disciplinary action against such a violator - as per 6.7.15 Lyngdoh Committee Recommendations

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	shall be confined to their policies and programs, past record and work. Candidates shall refrain from criticism of all aspects of private life, not connected with the public activities of the other candidates or supporters of such other candidates. Criticism of other candidates, or their supporters based on unverified allegations or distortion shall be avoided		
Property Defacement (Special Emphasis)	<ul style="list-style-type: none"> <li>• Respect college property</li> <li>• Take prior written approval for displays</li> <li>• Report any acts of defacement immediately</li> <li>• If a student, whose name appears on a poster defacing College premises (including the practice of resorting to spelling errors in the name of candidates) without his/her knowledge, it will be the duty of the concerned candidate/student to remove it immediately, or if he/she thinks that the poster is pasted on any College/public/private property by someone else without his/her knowledge then immediately file a complaint in a police station with proof of his/her identity and also send a copy of the same to the College authority</li> </ul>	<ul style="list-style-type: none"> <li>• Don't stick posters or write on walls, buildings, or public/private property</li> <li>• No candidate shall, nor shall his/her supporters, deface or cause any destruction to any property of the college campus, for any purpose whatsoever</li> </ul>	<ul style="list-style-type: none"> <li>• Whoever defaces any property, shall be punishable with imprisonment for a term which may extend to 1 year, or with fine which may extend to 50,000, or with both - as per The Delhi Prevention of Defacement of Property Act, 2007</li> <li>• All candidates shall be held jointly and severally liable for any destruction / defacing of any university / college property, as per 6.7.8 Lyngdoh Committee Recommendations</li> <li>• The student may be liable to pay fine Rs 25,000/- or as decided by the College or suspension from college, rustication from college for a specified period, expulsion from the College, and may also be debarred from contesting election according to the relevant rules of the University/other applicable laws - as per Delhi university' Notification dated 08th Aug, 2025</li> <li>• Any act of Defacement/Damage to public property and non-adherence to these Guidelines shall amount to</li> </ul>

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			gross indiscipline. It shall attract consequent punishment provisions in the relevant Ordinance of the University - as per Delhi university' Notification dated 08th Aug, 2025
Public Meetings	<ul style="list-style-type: none"> <li>Hold events/processions with prior written permission</li> <li>Ensure the program does not disrupt regular academic or administrative activity.</li> <li>Maintain permitted noise levels</li> </ul>	<ul style="list-style-type: none"> <li>No rallies during class hours</li> <li>Do not incite or provoke attendees using inflammatory language</li> </ul>	Any contravention of any of the guidelines may make the candidate liable to be stripped of his candidature, or his elected post, as the case may be. The university authorities/the Competent Authority of the college/ may also take appropriate disciplinary action against such a violator - as per 6.7.15 Lyngdoh Committee Recommendations
Grievances & Disputes	<ul style="list-style-type: none"> <li>Report election-related issues to the Grievance Redressal Cell</li> <li>Attend hearings when summoned</li> <li>The university authorities or the competent authority of the college may appoint impartial observers. If the candidates have any specific complaint or problem regarding the conduct of the elections they may bring the same to the notice of the observer</li> </ul>	<ul style="list-style-type: none"> <li>Avoid unverified accusations or personal attacks</li> <li>Do not spread false information or incite others</li> </ul>	False complaints may result in disciplinary action against the complainant.
Polling Day	<ul style="list-style-type: none"> <li>Co-operate with the officers on election duty to ensure peaceful and orderly polling and complete freedom to the voters to exercise their franchise without being subjected to any annoyance or obstruction</li> <li>Ensure campaign materials are removed 24 hours before polling, as per Lyngdoh Guidelines</li> </ul>	<ul style="list-style-type: none"> <li>No canvassing within 100 meters of booths</li> <li>Do not serve or distribute any eatables, or other solid and liquid consumables, except water on polling day</li> <li>Except the voters, no one without a valid pass / letter of authority from the university/college authorities shall enter the polling booths</li> </ul>	Disciplinary action, and disqualification of candidature - as per 6.7.15 Lyngdoh Committee Guidelines

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Clean-up & Responsibility	<ul style="list-style-type: none"><li>• Ensure proper cleanup post campaigning and polling</li><li>• Submit proof of cleanup through photos or reports as part of closing compliance</li><li>• All candidates shall be jointly responsible for ensuring the cleaning up of the polling area within 48 hours of the conclusion of polling</li></ul>	No littering or leaving campaign material on premises	<ul style="list-style-type: none"><li>• Any contravention of any of the guidelines may make the candidate liable to be stripped of his candidature, or his elected post, as the case may be. The university authorities/the Competent Authority of the college/ may also take appropriate disciplinary action against such a violator - as per 6.7.15 Lyngdoh Committee Recommendations</li><li>• The costs of removing defacement will be recovered from the candidates or their organisation</li></ul>
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These Guidelines are to be read along with the Statutory provisions laid down under


- (a) Metro Rail (Operation and Maintenance) Act, 2002
- (b) Prevention of Damage to Public Property Act, 1984
- (c) The Delhi Prevention of Defacement of Property Act, 2007 Act
- (d) The Delhi University Act, Statute & Ordinances
- (e) Hon'ble National Green Tribunal Order in O.A. No. 402/ 20215 Nithin Chandran Vs Union of India & Ors
- (f) Hon'ble High Court of Delhi orders in WPC No. 7824/ 2017 Prashant Manchanda vs Union of India & Ors & WPC No. 13538/ 2024 Akhilesh Kumar Mishra & Ors. Vs University of Delhi & Ors
- (g) University of Delhi Advisory (ref no. PCTO/2025/) dated 31st July, 2025
- (h) University of Delhi Notification (DU/124/LEGAL-6272(17)/2025/2377) dated 08th Aug, 2025

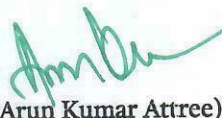
**Note :**

- In case of any doubt or clarification regarding these guidelines, students are advised to reach out to the committee members designated for the conduct of elections.
- The University or the College reserves the right to add, remove, or amend any of these guidelines relating to Dos, Don'ts, and their implications at any time

  
(Naman Jain)  
Convener, Students' Union and  
Welfare Committee

  
(Dr. Ashish Singh)  
Convener, Discipline Committee

  
(Dr. V.A.V. Raman)  
Convener, Anti Defacement Committee

  
(Prof. Arun Kumar Attree)  
Principal