SHAHEED BHAGAT SINGH COLLEGE

(UNIVERSITY OF DELHI)

Accredited by NAAC with 'A' Grade

Handbook for

Skill Enhancement Courses, Value Addition Courses and Ability Enhancement Courses

Semester-I

(Session: 2025-2026)

SEC, VAC, & AEC Courses

Skill Enhancement Courses (SEC) are designed to provide students across all disciplines with practical training, competencies, and specialized skills. These courses offer hands-on experience and are selected from a curated pool of skill-based instruction. Each discipline may offer its own SECs, with some courses available exclusively to students within the discipline, while others are open to students from various fields. Students are required to complete a different SEC each semester up to Semester VI.

Value Addition Courses (VAC) consist of a common pool of courses offered by various disciplines, aimed at fostering holistic personality development. These courses emphasize the inculcation of ethical, cultural, and constitutional values, alongside critical thinking, Indian Knowledge Systems, scientific temperament, communication skills, creative writing, presentation skills, physical education, and teamwork. VACs contribute to the all-round development of students, with a different course required each semester until Semester IV.

Ability Enhancement Courses (AEC) focus on enhancing students' knowledge in key areas of study. These courses include Language and Literature (Indian Language Courses I & II) and Environmental Science: Theory into Practice (EVS Courses I & II), both of which are mandatory for all disciplines. The college shall be offering the following subjects/papers as ability enhancement courses (AEC):

SEMESTER	COMPULSORY AEC	OFFERED TO FOLLOWING COURSES
I	Environmental Science: Theory into Practice –I	B. Com (Hons.) and B.A. (Prog.)
	AEC: Indian Language - Course I (Hindi)	B.Sc. (H) Mathematics, B.A. (H) Economics, B.A. (H) English, B.A. (H) Geography, B.A. (H) Hindi, B.A. (H) History, B.A. (H) Political Science, B.Com. (Prog.)
II	Environmental Science: Theory into Practice –I	B.Sc. (H) Mathematics, B.A. (H) Economics, B.A. (H) English, B.A. (H) Geography, B.A. (H) Hindi, B.A. (H) History, B.A. (H) Political Science, B.Com. (Prog.)
	AEC: Indian Language - Course I (Hindi)	B. Com (Hons.) and B.A. (Prog.)
III	Environmental Science: Theory into Practice –II	B. Com (Hons.) and B.A. (Prog.)
	AEC: Indian Language - Course II (Hindi)	B.Sc. (H) Mathematics, B.A. (H) Economics, B.A. (H) English, B.A. (H) Geography, B.A. (H) Hindi, B.A. (H) History, B.A. (H) Political Science, B.Com. (Prog.)
IV	Environmental Science: Theory into Practice –II	B.Sc. (H) Mathematics, B.A. (H) Economics, B.A. (H) English, B.A. (H) Geography, B.A. (H) Hindi, B.A. (H) History, B.A. (H) Political Science, B.Com. (Prog.)
	AEC: Indian Language - Course II (Hindi)	B. Com (Hons.) and B.A. (Prog.)

Guidelines for Skill Enhancement Courses, Value Addition Courses and Ability Enhancement Courses for Semester-I

1) It is mandatory for all the students of all courses of Semester I to choose their options for Value Addition Course (VAC), Skill Enhancement Course (SEC) and Ability Enhancement Course (AEC) that they want to opt for the 2025-26 session (Odd semester, Semester-I).

2) The students are required to give preferences for VAC & SEC courses and register for their compulsory AEC. The college will allot the VAC and SEC subjects on a first come first serve basis. Students will not be allowed to change their AEC/VAC/SEC subjects at a later stage. ***Therefore, follow extreme care while choosing your options, as college does not guarantee for the allotment of the chosen preferences.***

3) The student can choose any paper offered by any department.

4) Students are advised to go through the Syllabi of the Value Addition Course (VAC), Skill Enhancement Course (SEC) and Ability Enhancement Course (AEC), before choosing their options. The Syllabi are uploaded on the Saksham/ERP portal for your reference. The video link for the procedure of registration of SEC/VAC/AEC on the Saksham/ERP portal is provided at the end of this document.

Guidelines for SEC Semester I

1) It is mandatory for all the students of all courses of Semester I to choose their options for Skill Enhancement Course (SEC) that they want to opt for the 2025-26 session (Odd semester, Semester-I).

2) The students are required to give their preferences of SEC from the subject list (displayed below and visible on the Saksham Portal). The college will allot the SEC subjects on a first come first serve basis. Students will not be allowed to change their SEC subjects at a later stage. Therefore, the students should follow extreme care while choosing their options, as college does not guarantee allotment of the chosen preferences.

3) Students are advised to go through the syllabi of the Skill Enhancement Courses (SEC) before choosing their options. The syllabi are uploaded on the Saksham portal for your reference.

4) The student will be held responsible in case of any false/misleading information on his/her part.

If you have any queries, please feel free to mail us at sbsc.sec@sbs.du.ac.in.

S.NO.	SEC SEM I	SEMESTER
	PAPER NAME	
1	Political Leadership & Communication	I
2	Finance for Everyone	I
3	Personal Financial Planning	I
4	Communication in Everyday life	I
5	Business Communication	I
6	Cyber Sphere & Security: Global Concerns	I
7	Basic IT Tools	I
8	Analytics/Computing with Python	I

Guidelines for VAC Semester I

1) It is mandatory for all the students of all courses of Semester I to choose their options for the Value-Addition Course (VAC) that they want to opt for the 2025-26 session (Semester-I).

2) The students are required to give their preferences of VAC from the subject list (visible on the Saksham Portal). The college will allot the VAC subjects on a first come first serve basis. Students will not be allowed to change their VAC subjects at a later stage. Therefore, the students should follow extreme care while choosing their options, as college does not guarantee allotment of the chosen preferences.

3) Students are advised to go through the Syllabi of the Value-Addition Courses (VAC) before choosing their options. The Syllabi are uploaded on the portal for your reference.

4) The student will be held responsible in case of any false/misleading information on his/her part.

If you have any queries, please feel free to mail us at sbsc.vac@sbs.du.ac.in.

S.NO.	VAC SEM I PAPER NAME	SEMESTER
1	Vedic Mathematics I	I
2	Culture & Communication	I
3	Social and Emotional Learning	I
4	Emotional Intelligence	I
5	Swachh Bharat	I
6	Ethics and Culture	I

Guidelines for AEC Semester I

1) It is mandatory for all the students of all courses of Semester I to study one Ability Enhancement Course (AEC) in 2025-26 session (Semester-I).

2) Students are advised to go through the Syllabi of the Ability Enhancement Courses (AEC). The Syllabi are uploaded on the portal for your reference.

3) The students of **B. Com (Hons.) and B.A. (Program)** Semester I (UGCF:2025-2026) are informed that they will study Environmental Science: Theory into Practice –I as their compulsory AEC.

Compulsory AEC	Offered to following Courses
Environmental Science: Theory into Practice –I	B. Com (Hons.) and B.A. (Prog.)

4) Students of **B.Sc. (Hons) Mathematics, B.A. (Hons) Economics, B.A. (Hons) English, B.A. (Hons) Geography, B.A. (Hons) Hindi, B.A. (Hons) History, B.A. (Hons) Political Science, B. Com Program**, Semester I (UGCF:2025-2026) are informed that will study an Indian Language-I as their compulsory AEC. Shaheed Bhagat Singh College offers only Hindi as AEC Indian Language on the following basis:

- **Hindi A** (For the students who have studied Hindi upto Class XII)
- **Hindi B** (For the students who have studied Hindi upto Class X)

- **Hindi C** (For the students who have studied Hindi upto Class VIII)
- **Hindi D:** Hindi For Foreign Students (For foreign students who have not studied Hindi Before)
- **Hindi E** (For the Indian students who have not studied Hindi upto class VIII)

Compulsory AEC	Offered to following Courses
AEC: Indian Language - Course I (Hindi)	B.Sc. (H) Mathematics, B.A. (H) Economics, B.A. (H) English, B.A. (H) Geography, B.A. (H) Hindi, B.A. (H) History, B.A. (H) Political Science, B.Com. (Prog.)

5) Semester I students are informed that if they wish to study any AEC Indian language (other than Hindi), they are required to send an email at **sbsc.aec@sbs.du.ac.in** mentioning your Roll Number, Course, Contact Number, and AEC paper that you wish to study in Semester I. In case the student opts for an AEC-Indian Language not offered by Shaheed Bhagat Singh College, then he/she will have to attend classes in any other college belonging to the Cluster Colleges (South Campus) of the University of Delhi. The fulfillment of the choice of the student depends on the terms and conditions set by the host college. The following AEC-Indian Languages are available at cluster colleges: Sanskrit, Punjabi, Assamese, Bengali, Bodo, Dogri, Gujarati, Kannada, Kashmiri, Konkani, Malayalam, Manipuri, Marathi, Maithili, Nepali, Odia, Santali, Sindhi, Tamil, Telugu, & Urdu.

6) The student will be held responsible in case of any false/misleading information on his/her part.

If you have any queries, please feel free to mail us at sbsc.aec@sbs.du.ac.in.

List of Indian Languages offered by South Cluster Colleges

SANSKRIT	Sanskrit A : Advance Neeti Literature in Sanskrit		MALAYALAM	Translation and Interpretation in Malayalam
	Sanskrit B : Introductory Upanishad and Geeta			Basic Malayalam
	Sanskrit C : Introduction to Sanskrit Language		MANIPURI	Translation and Interpretation in Manipuri
PUNJABI	Punjabi Bhasha Da Mudhla Padhar			Basic Manipuri
	Punjabi Bhasha Da Uchera Padhar		MARATHI	Translation and Interpretation in Marathi
	Punjabi Bhasha Da Uchtam Padhar			Basic Marathi
ASSAMESE	Translation and Interpretation in Assamese		MAITHILI	Translation and Interpretation in Maithili
	Basic Assamese			Basic Maithili
BENGALI	Translation and Interpretation in Bengali		NEPALI	Translation and Interpretation in Nepali
	Basic Bengali			Basic Nepali
BODO	Translation and Interpretation in Bodo		ODIA	Translation and Interpretation in Odia
	Basic Bodo			Basic Odia
DOGRI	Translation and Interpretation in Dogri		SANTALI	Translation and Interpretation in Santali
	Basic Dogri			Basic Santali
GUJARATI	Translation and Interpretation in Gujarati		SINDHI	Translation and Interpretation in Sindhi
	Basic Gujarati			Basic Sindhi
KANNADA	Translation and Interpretation in Kannada		TAMIL	Translation and Interpretation in Tamil
	Basic Kannada			Basic Tamil
KASHMIRI	Translation and Interpretation in Kashmiri		TELUGU	Translation and Interpretation in Telugu
	Basic Kashmiri			Basic Telugu
KONKANI	Translation and Interpretation in Konkani		URDU	Urdu - A
	Basic Konkani			Urdu - B
				Urdu - C

Important Links

- **Saksham Portal Link: https://saksham.sitslive.com/**
- **NEP UGCF Syllabi: https://www.du.ac.in/index.php?page=nep-ugcf-2022-syllabi**
- **YouTube Video Tutorial for Login: https://www.youtube.com/watch?v=zYuguiN-u7s**
- **YouTube Video Tutorial for Subject Registration: https://www.youtube.com/watch?v=hLWqKYz6Vus**

For any queries, please contact:

- AEC: sbsc.aec@sbs.du.ac.in
- SEC: sbsc.sec@sbs.du.ac.in
- VAC: sbsc.vac@sbs.du.ac.in

We extend our heartfelt thanks and warmest welcome to all Semester I students joining our college. As you embark on this exciting new chapter, we are delighted to support you in making a smooth and confident start to your academic journey.

This handbook has been thoughtfully prepared to assist you in the subject selection process, ensuring that you have the information you need to make informed and timely decisions. We encourage you to explore your options, ask questions, and make choices that align with your interests and future goals.

Wishing you all the very best for a successful and enriching semester ahead!

Convener & Nodal Officer: Ms. Shivangi Dhawan

Co-Convener: Dr. Vishal Garg

Members: Ms. Jaspreet Kaur

Mr. Deepanshu Yadav

Ms. Ritam Gupta