

SHAHEED BHAGAT SINGH COLLEGE

(University of Delhi)

Sheikh Sarai, Phase-II, New Delhi – 110017

Date: 07-03-2025

NOTICE FOR INVITING EXPRESSION OF INTEREST (EOI) FOR ELECTRICAL ENGINEER/CONSULTANTS EMPANELMENT SERVICES

Shaheed Bhagat Singh College invites sealed applications from reputed and experienced electrical engineering firms/consultants for empanelment to provide electrical consultancy services for the installation of transformers, LT Panels, and preparation of electrical drawings/ diagrams for distribution of HT line in the college premises.

The interested and eligible consultant/engineer are required to submit their **EoI** along with CVs and other necessary documents along with duly filled in Technical Bid and Financial Bid (Annexure – I) to the **Mohd. Wasif Ansari, Care-taker** during working hours in the College or may submit the same through email on tenders@sbs.du.ac.in

The last date of submission of **EoI** is **19-03-2025 at 2:00 p.m.** No request for consideration of **EoI** shall be accepted after the last date and scheduled time.

The Competent Authority of the College reserves the right to accept or reject any or all the (**EoI**) submitted without assigning the reasons thereof.

In case of any doubt/information required, the interested consultant/engineer may contact the **Mohd. Wasif Ansari, Care-taker** at 9873130577.

Scope of Work:

The selected firms/consultants will be required to provide services for:

- Designing, planning, and preparing electrical diagrams for transformers, LT Panels, and related electrical infrastructure.
- Assessment and load calculation for transformer capacity and distribution.
- Supervision of installation, commissioning, and testing of electrical components.
- Ensuring compliance with safety norms, regulatory approvals, and government standards.
- Providing technical guidance and quality assurance for electrical works.

Eligibility Criteria: Technical Bid

The consultant/electrical engineer having following valid documents will be technically qualified and considered for opening of their price/financial bid. Technically qualified parties have no right to claim for award of the work. The College reserves the right to cancel or award the work to any party/bidder without assigning any reason. Interested electrical engineering firms/consultants must meet the following eligibility criteria to qualify for empanelment:

S.No.	Eligibility Criteria	Documents to be Submitted
1.	Experience: The firm/consultant must have a minimum of five (5) years of experience in providing electrical consultancy services for government departments, educational institution or institutional buildings.	Experience Certificate(s)
2.	Registration: The applicant must be a registered electrical	Registration Certificate

	engineer/firm with a valid license issued by the appropriate authority.	
3.	Completed Projects: The applicant must have successfully completed at least three (3) similar projects (installation of transformers, distribution of HT line and LT Panels and other miscellaneous electrical works in the educational institutions/Govt. departments/PSUs and Autonomous Bodies/Renowned and Reputed Firms etc.)	Experience Certificate(s)
4.	Technical Capability: The firm should have a qualified team of electrical engineers, site supervisors, and technical staff with relevant experience in handling institutional projects.	Self-Declaration/Document
5.	Statutory Compliance: The applicant must possess valid PAN, GST registration, and other necessary licenses required to undertake electrical consultancy services.	Valid Documentary Proof
6.	Office Infrastructure: The firm must have a fully functional office with adequate infrastructure, software, and tools to provide the required services.	Valid Documentary Proof
7.	Blacklisting: The firm/consultant should not have been blacklisted or debarred by any government or public sector organization. A self-declaration affidavit must be submitted.	Self-Declaration

Terms and Conditions:

1. The empanelment will be valid up to the requirement of the College or satisfactory performance of the consultant/engineer.
2. The empaneled consultant shall ensure that all electrical designs and plans comply with relevant government regulations, safety standards, and power distribution norms.
3. The empaneled consultant shall not sublet or transfer the awarded work without prior approval from the College.
4. Payment shall be made in phases as per the progress of the work and in compliance with the agreed contractual terms.
5. The college reserves the right to terminate the empanelment in case of unsatisfactory performance, non-compliance with contract terms, or any other valid reason.
6. All designs and documents prepared by the empaneled consultant shall remain the property of Shaheed Bhagat Singh College.
7. Any dispute arising out of this empanelment process shall be subject to the jurisdiction of Delhi courts.
8. The college reserves the right to reject any or all applications without assigning any reason.
9. The interested consultant/engineer are advised to visit and inspect the site and its surrounding and satisfy themselves before submitting the **EoI** and obtain all necessary information which they feel is necessary to submit their **EoI**.
10. The consultant is required to prepare & submit the required drawing & details for approval of the drawings, plans/ obtaining Clearances from the Competent Authority/Statutory Bodies such as MCD, DDA, and Electrical Departments (as applicable) according to the local Acts,

Laws, Regulations etc. and make any changes desired by such authorities and obtain final approval and completion certificate from these authorities after completion of the building if required.

11. The College without any prejudice to its right against the consultant/electrical engineer in respect of any delay or otherwise or to any claims or damages in respect of any breaches of the contracts and without prejudice to any rights or remedies under any of the provisions of this contract, may terminate the contract by giving one month's notice in writing to the consultant/electrical engineer and in the event of such termination, the consultant/electrical engineer shall be liable to refund the excess payment, if any, made to him over and above what is due in terms of this agreement on the date of termination and the College may make full use of all or any of the drawings prepared by the Architects.
12. Termination of the Contract by the Architects shall be subject to levy of a suitable compensation by the College, quantum of which shall be decided by the Competent Authority.
13. The College agrees to pay fee on the actual cost of the work done to the Architects for the professional services to be rendered by them as herein above described at Clauses (I, II, III & IV) as described above at Annexure-I. The payment will be released as per University rules.
14. Merely submission of Expression of Interest does not guarantee empanelment of the architect and the College reserves its right to shortlist and empanel the architect on the basis of their credentials viz., experience, works done and past performance, etc. The interested and eligible candidates may be called for personal interaction/presentation.

Important Dates:

- **Issue of EOI:** 07.03.2025
- **Last Date for Submission:** 19.03.2025 till 2:00 p.m.
- **Opening of Applications:** 19.03.2025

Submission Address:

The Principal
Shaheed Bhagat Singh College
Sheikh Sarai, Phase-II, New Delhi – 110017

For further details, visit our official website www.sbsc.in or contact the college administration at tenders@sbs.du.ac.in

(Prof. Arun Kumar Attree)
Principal
Shaheed Bhagat Singh College
University of Delhi

FINANCIAL BID

(The envelope shall be marked Part-II, i.e., Financial Bid will contain consultancy fee for executing the job in the format enclosed).

Name of the bidder:

Name of the Firm:

Address:

I/we hereby agree to render consultancy services for the project as defined in the tender documents and also agree to abide by all the terms and conditions put forth in the said tender documents enclosed and my/our fee for the above all services will beeither in rupees or % of the actual cost of the works. The above fee shall remain firm till the completion of the project in all respect.

Authorized signatory along with the seal

U N D E R T A K I N G

It is certified that my firm /company/LLP has never been black listed or my services has been discontinued for unsatisfactory work by any of the Departments/Autonomous Institutions/Universities/Public Sector Undertakings of the Government of India or Government of NCT of Delhi or any other State Government or Public Sector Banks or Local Bodies/Municipalities and no criminal case is pending against the said firm/agency/Company as on _____

Signature of the bidder _____

Place: Name of the Signatory _____

Date: ____/____/2025

Name of the Firm/agency _____ Seal of the Firm/Agency