SHAHEED BHAGAT SINGH COLLEGE
(University of Delhi)

No. SBSC/1193   **Dated: 03.01.2023**

EXPRESSION OF INTEREST

The College intends to deploy a comprehensive, structured, and total software solution platform through Enterprise Resource Planning (ERP) software for centralizing and automating the activities, including administrative as well as academic activities in the College.

Main Objectives of the proposed ERP software: To automate the administrative and academic activities of the College through a software management system in the form an ERP System as per rules and regulation of University of Delhi. Most of the manual work, document flow, data entry and processing and subsequent storage will be shifted or supplemented by this ERP system. This will enable processing, analyzing, reporting, retrieving, managing and rearranging the data and information much easier. At the same time work, process and document flow will be more in automated manners. The product should be user friendly which is easy to operate by the staff and students.

Brief requirements:

1. **Administrative Activities**: Maintenance of database of staff members such as personal and academic details, leave record, attendance record, etc.; Inventory management (I.T., Stock, Lab Management, etc.); etc.

2. **Accounting Activities**: Payroll of Teaching staff, Non-Teaching Staff and Pensioners; Maintenance of data related to Provident Fund, Gratuity; Taxation; etc.

3. **Academic Activities**: Maintaining year-wise and course-wise data of students; Issuance of various certificates such as Bonafide Certificate, Provisional Certificate, Character Certificate, etc.; Attendance record of students; Section allocation; Time Table; Paper Code database; etc.

The vendors who can fulfill the requirement of our Institution through their ERP software may approach the College along with sample/demo software within 02 weeks. The interested vendor may contact at sbscprincipal@gmail.com or in the Office of College in the stipulated time period.

(Prof. Arun Kumar Attree)
Principal