

SHAHEED BHAGAT SINGH COLLEGE
(UNIVERSITY OF DELHI)

**MINUTES OF THE MEETING OF THE GOVERNING BODY HELD ON SATURDAY,
10-12-2022 AT 03:00 P.M. IN THE SEMINAR ROOM (C-5) OF THE COLLEGE.**

A meeting of the Governing Body of the College was held on Saturday, 10-12-2022 at 03:00 p.m. in the Seminar Room (C-5) of the College.

The following members were present:

1. Mr. Feroz Khan, Chairman - In Chair
2. Mr. Sandeep Panwar, Treasurer
3. Ms. Shubh Lakshmi Malhotra, Member
4. Ms. Priyanka Sharma, Member
5. Mr. Shivendra Singh, Member
6. Ms. Indu Prakash Singh, Member
7. Ms. Tamanna Basu, Member
8. Mr. Ajay Kumar, Member
9. Mr. Sachin Sharma, Member
10. Dr. Raj Kumar Ranjan, Teacher Representative, Day College
11. Dr. Suman Yadav, Teacher Representative, Evening College
14. Ms. Madhu Oberoi, Special Invitee (Other than teachers), Day College
12. Mr. Jiwan Joshi, Special Invitee (Other than teachers), Evening College
13. Prof. S. K. Sinha, Principal (Offg.), Evening College
14. Prof. Arun Kumar Attree, Principal/Member Secretary, Day College

The items on the agenda were taken up ad seriatim and the following decisions were taken:

1. To confirm the Minutes of the meeting of the Governing Body held on 15th October, 2022 and the matters arising out of the Minutes.

The Governing Body ratified and confirmed the minutes of the meeting of the Governing Body held on 15th October, 2022 and there was no matter arising out of the Minutes.

2. To ratify and approve the recommendations of the Building Committee made at its meeting held on 10th December, 2022.

The Governing Body ratified and confirmed the recommendations of the Building Committee made at its meeting held on 10th December, 2022.

3. To ratify and confirm the approvals of the Chairman, Governing Body dated 07-12-2022 regarding extension of tenure in respect of Prof. Anil Sardana to act as Officiating Principal of Shaheed Bhagat Singh College for a period of one month w.e.f. 01-11-2022 or till such time the appointment of regular Principal is made, whichever is earlier, as per Ordinance XVIII 7(3) and UGC Regulation, 2010.

The Governing Body ratified and confirmed the approvals of the Chairman, Governing Body dated 07-12-2022 regarding extension of tenure in respect of Prof. Anil Sardana to act as Officiating Principal of Shaheed Bhagat Singh College for a period of one month w.e.f. 01-11-2022 or till such time the appointment of regular Principal is made, whichever is earlier, as per Ordinance XVIII 7(3) and UGC Regulation, 2010.

4. To report the letter No. CB-II/Apptt.Principal/SBSC/2022/R-4342 dated 25-11-2022 received from the Registrar, University of Delhi communicating the name of Dr. Arun Kumar Attree for his appointment as Principal, Shaheed Bhagat Singh College, University of Delhi.

It was noted.

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5. To report for ratification and approval the letter No. SBSC/929 dated 25-11-2022 issued to Dr. Arun Kumar Attree for his appointment as Principal, Shaheed Bhagat Singh College, University of Delhi.

The Governing Body ratified and approved the letter No. SBSC/929 dated 25-11-2022 issued to Dr. Arun Kumar Attree for his appointment as Principal, Shaheed Bhagat Singh College, University of Delhi.

6. To report for ratification and approval the Office Order No. SBSC/930 dated 25-11-2022 regarding appointment of Dr. Arun Kumar Attree as Principal, Shaheed Bhagat Singh College, University of Delhi.

The Governing Body ratified and approved the Office Order No. SBSC/930 dated 25-11-2022 regarding appointment of Dr. Arun Kumar Attree as Principal, Shaheed Bhagat Singh College, University of Delhi.

7. To report the acceptance of Joining Report of Dr. Arun Kumar Attree as Principal, Shaheed Bhagat Singh College, University of Delhi w.e.f. 25-11-2022 (afternoon).

The Governing Body accepted the Joining Report of Dr. Arun Kumar Attree as Principal, Shaheed Bhagat Singh College, University of Delhi w.e.f. 25-11-2022 (afternoon).

8. To ratify and confirm the approval of the Chairman, Governing Body dated 16-11-2022 regarding reappointment of following Assistant Professors on Ad-hoc basis w.e.f. 22.11.2022 for a period of 04 months or till such time regular appointments are made/leave vacancy exists, whichever is earlier:

Sr. No.	Name	Department
1	Ms. Neyati Ahuja	Commerce
2	Dr. Shikha Rajput	Commerce
3	Dr. Vijay Vrat Arya	Commerce
4	Dr. Nisha Gupta	Commerce
5	Ms. Aarti Kadyan	Commerce
6	Ms. Nikunj Aggarwal	Commerce
7	Ms. Areema Pandey	Commerce
8	Ms. Neeti Nagar	Commerce
9	Ms. Pooja	Commerce
10	Mr. Hashir Mairaj	Commerce
11	Ms. Chandini Aswal	Commerce
12	Mr. Anil Kumar	Commerce
13	Ms. Rachna	Commerce
14	Ms. Priyanka Singh	Commerce
15	Dr. Kapil Harit	Commerce
16	Ms. Saher Sayed	Commerce
17	Mr. Vikram Meena	Commerce
18	Ms. Preeti	Commerce
19	Mr. Vishal Garg	Commerce
20	Ms. Anvi Jain	Commerce
21	Ms. Bhavika Bali	Commerce
22	Ms. Ila Yadav	Commerce
23	Ms. Mansi Babbar	Commerce
24	Ms. Deepika Swami	Commerce
25	Dr. Ranjana	Commerce
26	Mr. Saurabh Singh	Commerce

27	Mohammad Turaab Suhail	Commerce
28	Mr. Ashwani Kumar	Commerce
29	Mr. Irfan Ul Haq	Commerce
30	Ms. Shivangi Dhawan	Commerce
31	Dr. Shruti Gulati	Commerce
32	Ms. Nahid Parveen	Economics
33	Dr. Bhawana Pareek	Economics
34	Mr. Sumit Yadav	Economics
35	Dr. Utsav Kumar Singh	Economics
36	Dr. Aditi Aeron Bansal	Economics
37	Dr. Rachna Mathur	Economics
38	Ms. Jaspreet Kaur	Economics
39	Ms. Rajni Kapoor	Economics
40	Ms. Valbha Shakya	Economics
41	Ms. Priyanka Singh	Economics
42	Ms. Rinki Dahiya	Economics
43	Ms. Mamta	Economics
44	Mr. Pranay Sood	English
45	Mr. Gaurav Kumar	English
46	Ms. Anukriti Jayant	English
47	Ms. Komal Agarwal	English
48	Ms. Kanika Gandhi	English
49	Ms. Ridhi Sharma	English
50	Ms. Beena Arya	English
51	Mr. Sinchuilung Gangmei Kabui	English
52	Dr. Vijay Pandey	Geography
53	Mr. Ganesh Yadav	Geography
54	Dr. Neha Arora	Geography
55	Dr. Janki Jiwan	Geography
56	Dr. Rashmi Rani Anand	Geography
57	Dr. Santosh Kumar	Geography
58	Ms. Chandrakanta	Geography
59	Dr. Satyam Mishra	Geography
60	Dr. Nida Arshi	History
61	Mr. Vivek Kumar Singh	History
62	Mr. Sudipta Mandal	History
63	Dr. Prashant Kumar	History
64	Dr. Salim Ansari	History
65	Mr Om Prakash Meena	Mathematics
66	Mr. Anant Prakash	Political Science
67	Mr: Rupak Kumar	Political Science
68	Dr. Lamneivah Sitlhou	Political Science
69	Dr. Rajesh Kumar	Political Science

The Governing Body ratified and confirmed the approval of the Chairman, Governing Body dated 16-11-2022 regarding reappointment of aforesaid Assistant Professors on Ad-hoc basis w.e.f. 22.11.2022 for a period of 04 months or till such time regular appointments are made/leave vacancy exists, whichever is earlier.

9. To ratify and approve the appointment of following as Guest Faculty in the Department of Mathematics of the College for the academic year 2022-2023 in accordance with the guidelines issued by the University of Delhi and further extension with the approval of the Competent Authority of the College or till such time appointments on regular basis are made, whichever is earlier:

Ankur

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S.No.	Name	Category
1.	Dr. Kavita	UR
2.	Mr. Saurav	UR
3.	Mr. Govind Singh	SC

The Governing Body ratified and confirmed the appointment of aforesaid as Guest Faculty in the Department of Mathematics of the College for the academic year 2022-2023 in accordance with the guidelines issued by the University of Delhi and further extension with the approval of the Competent Authority of the College or till such time appointments on regular basis are made, whichever is earlier.

10. To ratify and approve the appointment of following as Guest Faculty in the Department of History of the College for the academic year 2022-2023 in accordance with the guidelines issued by the University of Delhi and further extension with the approval of the Competent Authority of the College or till such time appointments on regular basis are made, whichever is earlier:

S.No.	Name	Category
1.	Ms. Ankita Dubey	EWS

The Governing Body ratified and confirmed the appointment of aforesaid as Guest Faculty in the Department of History of the College for the academic year 2022-2023 in accordance with the guidelines issued by the University of Delhi and further extension with the approval of the Competent Authority of the College or till such time appointments on regular basis are made, whichever is earlier.

11. To consider and approve the requests received from the following teachers of the College for sanctioning the Child Care Leaves to them in accordance with University Rules as per details given below:

S.No.	Name of the Teacher	Department	Period From	Period Upto
1.	Dr. Shikha Gupta (1)	Commerce	28-11-2022	10-12-2022
2.	Dr. Shuchi Priya Mittal	Commerce	02-09-2022	02-12-2022
3.	Dr. Aarti Saini	Commerce	05-01-2023	30-03-2023
4.	Dr. Shivani Arora	Commerce	02-01-2022	31-03-2022

The Governing Body ratified and approved the requests received from the aforesaid teachers of the College for sanctioning the Child Care Leaves to them in accordance with University Rules as per details given below:

12. To ratify and confirm the approval of the Chairman Governing Body dated 01-12-2022 approving to refund the excess amount of Rs.2,25,000/- inadvertently deducted as TDS during the financial year 2021-22 while making the payment of proportionate amount of salary to Dr. Shantesh Kumar Singh, who was working as Assistant Professor in the Department of Political Science of the College.

The Governing Body ratified and confirmed the approval of the Chairman Governing Body dated 01-12-2022 approving to refund the excess amount of Rs.2,25,000/- inadvertently deducted as TDS during the financial year 2021-22 while making the payment of proportionate amount of salary to Dr. Shantesh Kumar Singh, who was working as Assistant Professor in the Department of Political Science of the College.

Ankur

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Note: The excess amount of Rs.2,25,000/- deducted as TDS during the financial year 2021-22 was adjusted in the current financial year, i.e., 2022-23. The process of adjustment of TDS is supported by the Income Tax Rule Section 139(5) of the Income Tax Act, 1961. The tax payers are allowed to rectify their mistakes by filing a revised income tax return under 139(5). Accordingly, the same was done in the case of Dr. Shantesh Kumar Singh.

13. To ratify and confirm the approval of the Chairman Governing Body dated 08-12-2022, approving to refund the full amount deposited by Dr. Shantesh Kumar Singh, Associate Professor in the Department of Political Science, Central University of Haryana, Mahendragarh for complete period of Study Leave, i.e., 10 months and 13 days.

The Governing Body ratified and confirmed approval of the Chairman Governing Body dated 08-12-2022, approving to refund the full amount deposited by Dr. Shantesh Kumar Singh, Associate Professor in the Department of Political Science, Central University of Haryana, Mahendragarh for complete period of Study Leave, i.e., 10 months and 13 days.

Note: The College received a letter dated 09-07-2022 from Dr. Shantesh Kumar requesting to review/revise/rectify the decision made/recorded in the meeting of the Governing Body dated 04-09-2020 in the line of GB decision to consider the request dated 22-01-2020 to refund the full amount, i.e., Rs.10,09,511/- deposited by him for complete period of Study Leave, i.e., 10th months and 13 days.

After examination the records/file in respect of Dr. Shantesh Kumar, it was noted that the wrong interpretation on the request dated 22-01-2020 received from Dr. Shantesh Kumar was recorded in the minutes of the Governing Body where he has requested to deposit the proportionate amount till the time decision is pending but later he was asked to deposit the full amount. However, while recording the approval of refund of amount in the minutes of the Governing Body, it was recorded that the proportionate amount be refunded rather than the full amount.

14. To ratify and approve the revised fees structure amounting to Rs.3248/- for Postgraduate Course, i.e, M.Com. in response to letter No. Acad./PG/Fee/PwBD/2022-23/767 dated 30-11-2022 received from the Joint Registrar, University of Delhi. As per said letter, the candidates belonging to PwBD category shall be given a Fee Concession of 75% for admission to Postgraduate courses. Accordingly, the revised fees to be charged from the Postgraduate Candidates (M.Com) belonging to PwBD category is given below:

S.No.	M. Com. Fees for PwBD	Revised M. Com Fees for PwBD
1.	Rs. 125	Rs. 3248/- (75% of Rs 12991/-)

The Governing Body ratified and approved the revised fees structure amounting to Rs.3248/- for Postgraduate Course, i.e, M.Com. in response to letter No. Acad./PG/Fee/PwBD/2022-23/767 dated 30-11-2022 received from the Joint Registrar, University of Delhi. As per said letter, the candidates belonging to PwBD category shall be given a Fee Concession of 75% for admission to Postgraduate courses.

15. To ratify and confirm the approval of the Chairman Governing Body dated 08-12-2022, approving the proposal for purchasing the Car, Maruti Suzuki Ertiga VXI (MT) Petrol Model at the cost of Rs.11,20,823/- (estimated cost) for official purposes and during emergency situations in the College.

The Governing Body ratified and confirmed the approval of the Chairman Governing Body dated 08-12-2022, approving the proposal for purchasing the Car, Maruti Suzuki Ertiga VXI (MT) Petrol Model at the cost of Rs.11,20,823/- (estimated cost) for official purposes and during emergency situations in the College.





SUPPLEMENTARY AGENDA

- (1) To ratify and confirm the approval of the Chairman Governing Body dated 09-12-2022 to permit Dr. Shikha Gupta (2), Associate Professor, Department of Commerce of the College to provide Consultancy to the NGOs and Business organisations.

The Governing Body ratified and confirmed the approval of the Chairman Governing Body dated 09-12-2022 to permit Dr. Shikha Gupta (2), Associate Professor, Department of Commerce of the College to provide Consultancy to the NGOs and Business organisations subject to condition that it would not interfere with the discharge of her teaching and other duties as Associate Professor, Department of Commerce of the College.

- (2) To consider and approve for the appointment of one Experienced Account Assistant on a consolidated Salary of Rs.40000/- per month on Contractual Basis and one Junior Assistant on daily wages as per Delhi Government rates in Account Section of the College for the specialize nature of work like preparation of Trial Balance, income & Expenditure Account, Cash flow & Fund Flow Statements and Balance Sheet of the college. The payment of wages/ salary be made from the Society Account of the College.

The Governing Body considered and approved for the appointment of one Experienced Account Assistant on a consolidated Salary of Rs.40000/- per month on Contractual Basis and one Junior Assistant on daily wages as per Delhi Government rates in Account Section of the College for the specialize nature of work like preparation of Trial Balance, income & Expenditure Account, Cash flow & Fund Flow Statements and Balance Sheet of the college and other works as assigned by the Competent Authority. The payment of wages/ salary be made from the Society Account of the College.

- (3) To Report the letter no. CS-SDC/112/2022/SBSC/234 dated 16.11.2022 regarding clarification received from the Deputy Registrar, University of Delhi, South Campus regarding appointment of MTS on Compassionate Ground. (The University directed to take appropriate action as per extant rules and the communication received from the University vide letter no. CS-III/MTS/Misc./2022/219 dated 14.06.2022 in which it is mentioned that the appointment of MTS, i.e., Office Attendant, Daftry, Farash, Mali, etc. are to be filled through outsourced basis only as the same was accepted and adopted by the EC of the University of Delhi vide Resolution No.24 (45) dated 28.05.2015).

The Principal informed the members that as decided and approved in the last meeting of the Governing Body dated 15-10-2022 to send another letter to the University to accord the approval of the University as Mr. Suraj Pal has joined the services of the College as MTS on compassionate ground with the approval of the Governing Body of the College in response to Letter No. CS-SDC/112/2022/SBSC/688 dated 11-02-2022.

Accordingly, the College has sent a letter No. SBSC/866 dated 15-11-2022 as desired by Governing Body. In response to College letter, a reply has been received from the Deputy Registrar, University of Delhi, South Campus vide letter No. CS-SDC/112/2022/SBSC/234 dated 16.11.2022. As per said letter, the University directed the College to take appropriate action as per extant rules and the communication received from the University vide letter no. CS-III/MTS/Misc./2022/219 dated 14.06.2022 in which it is mentioned that the appointment of MTS, i.e., Office Attendant, Daftry, Farash, Mali, etc. are to be filled through outsourced basis only as the same was accepted and adopted by the EC of the University of Delhi vide Resolution No.24 (45) dated 28.05.2015).

The Principal further informed that since the University has again communicated to the College that the appointment of MTS, i.e., Office Attendant, Daftry, Farash, Mali, etc. are to be filled through outsourced basis only as approved aforesaid EC Resolution, the College

may not continue the services of Mr. Suraj Pal as MTS on compassionate ground on Permanent basis. Therefore, his services as MTS on compassionate ground be discontinued with immediate effect and he may be appointed as MTS as per University Rules.

The Governing Body considered the communication received from the University of Delhi as aforesaid and approved that the services of Mr. Suraj Pal as MTS on compassionate ground be discontinued with immediate effect and he may be appointed as MTS as per University Rules.

- (4) To report and approve the recommendation/report of the Grievance Committee of the Governing Body dated 20.10.2022. The Report is regarding the grievances of Ms. Kanta Bhatia, Sr. Assistant regarding her recovery against the irregular Medical Claims and LTC claims for her parents and Mr. Jitender, Sr. Technical Assistant regarding his Study Leave.

The Principal informed the members that the report of the Grievance Committee of the Governing Body dated 20.10.2022 regarding the grievances of Ms. Kanta Bhatia, Sr. Assistant regarding her recovery against the irregular Medical Claims and LTC claims for her parents and Mr. Jitender, Sr. Technical Assistant regarding his Study Leave has been received. The Grievance Committee after giving ample personal hearing, examination of facts & records in detail and referring rules and regulations in this regard and unanimously decided and made the following recommendations:

Ms. Kanta Bhatia, Sr. Assistant

- (a) Mrs. Kanta Bhatia is required to pay the recovery immediately failing which, the recovery be made from her salary in installments as deemed fit by the Principal.
- (b) Mrs. Kanta Bhatia has been given ample opportunities to represent her case/ request. Therefore, she should not approach any authority again in this regard.

Mr. Jitender, Sr. Technical Assistant

- (a) The Committee studied and examined the request of Mr. Jitender for granting Study Leave for pursuing Ph.D. The Committee also referred and discussed the rules of University of Delhi and Government of India in this regard.
- (b) The Committee also referred the recommendation of Leave Sanctioning Committee of the Governing Body that Earned Leave OR Half Pay OR Extra Ordinary Leave (without pay) may be sanctioned to Mr. Jitender, Sr. Technical Assistant till the clarification received from the University of Delhi.
- (c) Based on the request and considering the Leave rules for Non- Teaching Staff, the Committee unanimously decided that Mr. Jitender may be given Earned Leave OR Half Pay Leave OR Extra Ordinary Leave (without pay).

The Governing Body ratified and approved the aforesaid recommendation of the Grievance Committee made at its meeting held on 20-10-2022.

- (5) To ratify and confirm the approval of the Chairman, Governing Body dated 08.08.2022 to release of payment of Rs.45,150/- to M/s. Lalit Advertising, Janakpuri, New Delhi- for publishing the Corrigendum in the national dailies for re-opening of the DU portal for receiving applications for the post of regular Principal of the College vide request of the Chairman, Governing Body, dated 05.08.2022.





The Governing Body ratified and confirmed the approval of the Chairman, Governing Body dated 08.08.2022 to release of payment of Rs.45,150/- to M/s. Lalit Advertising, Janakpuri, New Delhi- for publishing the Corrigendum in the national dailies for re-opening of the DU portal for receiving applications for the post of regular Principal of the College vide request of the Chairman, Governing Body, dated 05.08.2022.

- (6) To ratify and confirm the approval of the Chairman, Governing Body dated 19.11.2022 regarding administrative and financial approval to purchase 02 multimedia projectors amounting to Rs.249998/- from GEM Portal as requested by Teacher-in- Charge, Department of Geography of the College.

The Governing Body ratified and confirmed the approval of the Chairman, Governing Body dated 19.11.2022 regarding administrative and financial approval to purchase 02 multimedia projectors amounting to Rs.249998/- from GEM Portal as requested by Teacher-in- Charge, Department of Geography of the College.

16. Any other matter with the permission of the Chair.

- (i) To report the Tender Bid No. GEM/2022/B/2752235 dated 17-11-2022 notified/ uploaded on GEM Portal for procurement of 160 all in one PCs for the College amounting to Rs.1,96,40,000/- for the College.

The Principal informed the Governing Body that the Building Committee and Finance Committee in its meetings held on 26.03.2022 decided and approved for procurement of 160 Nos. All in One PCs, Antivirus 160 nos., Printer multifunctional 4 nos. and Multimedia Projector 2 nos amounting to Rs.1,96,40,000/- for Commerce Department and further approved by Governing Body in its meeting held on 09.04.2022. The Principal further informed the Governing Body that the cost for procurement of 160 Computers may increase or decrease. The Principal further informed that the Governing Body at its meeting held on 15-10-2022 approved to notify/ release the tender for procurement of 166 All in One PCs.

The Governing Body noted and approved the Tender Bid No. GEM/2022/B/2752235 dated 17-11-2022 notified/ uploaded on GEM Portal for procurement of 160 all in one PCs for the College.

- (ii) To consider the proposal for hiring a Consultant at a consolidated fee of Rs.2500/- per visit (Rs.2000/- honorarium and Rs.500/- Conveyance Charges) to do the work related to uploading, opening the tenders and technical bids, financial bids on E- Procurement portals.

The Governing Body considered and approved the proposal for hiring a Consultant at a consolidated fee of Rs.2500/- per visit (Rs.2000/- honorarium and Rs.500/- Conveyance Charge) to do the work related to uploading, opening the tenders and technical bids, financial bids on E- Procurement portals.

There being no other items, agenda of the Evening College was taken up.

(Prof. Arun Kumar Attree)
Principal /Member Secretary

(Feroz Khan)
Chairman, Governing Body